October 17, 2021

Dear Colleague,

Thank you again for registering for the 10<sup>th</sup> International Workshop on Air Quality Forecasting Research! The latest Agenda and the Instructions for joining the Webex videoconference are available at the workshop website: <u>https://congresos.cuaieed.unam.mx/e/iwaqfr</u>

Here are the final details of the event.

## Joining the Event

The meeting will take place from Wednesday 20 October to Friday 22 October.

A day prior to the scheduled date/time of the event, the host will send you an email, inviting you to join the event. The link and the password will be provided for each of the three days.

The door will open starting at 12:30 GMT time each day. You can join the event and familiarize yourself with the platform. For detailed timings and conversion to your time zone, please refer to the meeting program on the event website.

## **Online Discussion Session:**

The Webex platform provides different options for discussions and follow ups, including chat, Q&A and raising hands.

We encourage the participants to use the Q&A box for questions and comments during the discussion period by typing, for example, "question to Dr. X" or "comment to Dr. Y" into the "Q&A" function of the platform. You can also "raise your hand" and the session moderator/host will invite you to ask your question or to make your comment verbally.

## Recording

We will record the session and make them available to all the participants. The recordings will be posted each day after the last presentation. More detailed information will be posted in the event website.

Please contact us if you have any questions. We look forward to welcoming you on 20 October 2021!

Best regards, IWAQFR10 Organizing Committee